



दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Ref. No. Estab. (T)/V/001/2002/GRS-11/ 985
Delhi; the July, 2018

16157-63

Dr. Maneesha Taneja,
Assistant Professor,
Department of Germanic & Romance Studies,
University of Delhi,
Delhi-110007.

Subject: - Grant of financial assistance.

Madam,

This has reference to your letter No. GRS/2224 dated 28.06.2018 alongwith application proforma dated nil for grant of financial assistance out of unassigned grant to present a paper entitled "Personajes quijotescos en las obras de Gabriel Garcia Marquez (Quixotic characters in the works of Gabriel Garcia Marquez) in the Xth International Conference of the Association of Cervantistas" to be held at Complutense University, Madrid, Spain from 03.09.2018 to 07.09.2018.

2. In this connection, it is informed that the University Authority has sanctioned the financial assistance as per details mentioned below:-

(a) Air/Travel Rs. 44,393/- out of Merged Scheme /University Development Fund (UDF) / Maintenance Grant.

(b) Registration fee of Rs. 9681/-, per diem and hotel accommodation charges, as per University rules out of Maintenance Grant.

3. As per the instructions of the Govt. of India, the tickets for your journeys to the places to which Air-India flights are available should be purchased from the Air-India only. Even for the destinations to which Air-India flights are not available, you are required to have tickets of other Airlines through the Air-India.

4. It is requested to submit a certified photocopy of the above mentioned paper, presented at the Conference, on your return from the Conference immediately.

5. Joint Registrar (Finance)/Section Officer (Finance-X) of the University may be contacted along with copies of sanction of the grant and other relevant documents, for release of the sanctioned financial assistance/registration fee, etc.

6. You are requested to apply for appropriate leave for the period as may be due at your credit.

7. You are also requested to submit the bill within one month of your joining the University, else interest shall be levied on advance drawn by you till the date of submission of bill.

8. It is also conveyed that expenditure incurred on account of

- i) VISA fee,
- ii) Airport tax,
- iii) to and fro conveyance charges

from residence to the Airport and from Nearest Airport to the destination & back are not admissible.

Yours faithfully,

Deputy Registrar (Estab.-T)

Copy forwarded to the following for further necessary action at their end:-

1. The Head, Department of Germanic & Romance Studies, University of Delhi, Delhi-110007.
2. The Jt. Registrar (Finance), University of Delhi, Delhi-110007.
3. The Section Officer, (Finance-X) University of Delhi, Delhi-110007.
4. The Sr. Asstt., Estab.-V, D.U. for reporting to Unassigned Grant Advisory Committee.

Section Officer (Estab.-V)

24/7/18