



SOCIETY FOR EMPOWERMENT & WELFARE ACTIVITIES(SEWA)
THDC INDIA LTD. Bye Pass Road, Pragatipuram, Rishikesh-249201
(A Society Registered under the Societies Registration Act, 1860, Sponsored by THDC India Ltd.)
Phone No. 0135-2439309, Fax- 0135-2439442, 2439404 Email: sewa_rksh@yahoo.co.in

SEWA/PRA/DELUTY/

Dated : 15th October, 2010

To
Dr. A. Malathi,
Project Coordinator,
Department of Social work,
University of Delhi.

**Sub: Base line Need and Capacity Assessment of 20 villages
in Pratapnagar Block, Tehri District – Amendment in
existing MOU.**

Madam,

This has reference to your letter dated 10.10.2010 regarding operational difficulties in the implementation of the above work as per MOU. As per the requirement and as requested by you, following have been agreed to:-


1. No. of villages for PRA shall be increased from 20 to 22 (Para 2 of MOU).
2. The date of the completion of the project (Clause 2 of MOU) is extended upto February 15, 2011.

No. of phases of field work for completion of the above project may be decided as per your convenience.

The existing MOU should be read as above.

Thanking you,

Yours faithfully,


[S.Q. Ahmed]



उत्तरांचल **UTTARANCHAL**

B 887201

Draft Memorandum between Department of Social Work, University of Delhi and SEWA (THDC)

This agreement is made this day 20th of July, 2010 between Society for Empowerment & Welfare Activities (SEWA), "A Society promoted by Tehri Hydro Development Corporation Limited (THDC) Registered under Society Act 1860, having its registered office at By Pass Road Pragatipuram Rishikesh, Distt. Dehradun (hereinafter referred to as "SEWA(THDC)", which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns) of the one part and Department of Social Work, University of Delhi having its office at 3, University Road, University of Delhi, Delhi hereinafter referred to as 'Project coordinator' which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns of the other part.

Whereas Sponsor SEWA (THDC) is desirous that the components of work contained in the scope of approved proposal designated as "Baseline Need and Capacity Assessment" of 20 villages in Pratapnagar Block (Tehri Distt.) hereinafter referred to as "Project" enclosed of Annexure-I should be executed by the 'Project Coordinator' for assessment of the status of the 20 villages identified by SEWA (THDC) under THDC R-CD Scheme.

And this agreement witnessed as follows:


Date of commencement of Project 14th July 2010

Date of completion of Project 30th October 2010

Dr. A. MALATHI
PRINCIPAL INVESTIGATOR
BNAC/SEWA-THDC
DEPARTMENT OF SOCIAL WORK,
UNIVERSITY OF DELHI

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3. The funds approved by SEWA (THDC), Rs.4, 58,800/- will be remitted by SEWA in three installments by cheque favoring of "Registrar, University of Delhi". The first installment would be due for the **First Phase** of project work which includes training and field investigation beginning from **14th July 2010**. The **Second Installment** would be due before the commencement of the **Second Phase** of field investigation before **1st Oct 2010**. The **Third Phase** would be due for finalizing report beginning **2nd week of Oct 2010**. The installments would be released before the commencement of the work of each phase. The Utilization Certificate/Statement would be submitted timely duly certified by University according to its procedure, following each phase of activity to SEWA (THDC).
 4. Depending on the sanction of the project and actual commencement of the work the dates designated above for the phases indicated in the proposal may change with the mutual consent of both the parties.
 5. Project Coordinator, will keep financial accounts of the project in line with the project description, in accordance with University standard accounting practices, and in a way that permits a proper insight into the spending of the contribution of SEWA (THDC).
 6. Funds should be expended according to the proposed itemized budget. If the itemized expenses of variation on either side exceed 15% of the contribution of Sponsor, Project Coordinator will request for written approval in advance. Project Coordinator, will prepare and submit up to date phase wise Financial Report of the project to the Secretary, SEWA (THDC).
 7. Project Coordinator, will maintain separate book of Account of the Project, prepare a Final Narrative Report and Financial Report of the project within two months of completion of the final phase of data collection (i.e. **End of Oct, 2010**). The final report would be according to the expected outcomes of the project as outlined in the proposal.
 8. In the case of any balance funds at the time of project completion, such balance funds should be remitted back to SEWA (THDC) within Two months from the date of completion.
 9. SEWA (THDC) would coordinate the visits of the principal investigators and or designated persons by the principal investigator and Research coordinators and within the stipulated and budgeted framework. SEWA (THDC) would also arrange for the accommodation of the above staff. Similarly SEWA (THDC) would also be responsible for arranging for the transportation of the team of investigators from Tehri project site to the villages where study needs to be done.
 10. The present Agreement will take effects immediately after signing the MOU by the two sides, and will serve as the fundamental legal document that guides implementation of the above mentioned project. The present Agreement will automatically expire upon completion of the project activities after submission of Final Report along with financial statement to SEWA (THDC).

Dr. A. MALATHI
PRINCIPAL INVESTIGATOR
BNAF/SEWA/THDC
DEPARTMENT OF SOCIAL WORK
UNIVERSITY OF DELHI



11. The Project Co-coordinator shall not divert the assistance provided by SEWA (THDC) for implementation of any other program sanctioned by any other agency / or authority.

12. In case the Project Coordinator is not in a position to execute complete the Project the entire unutilized amount shall be required to refund to SEWA(THDC).

13. The SEWA(THDC) as well as the Department of Social Work shall have right to terminate the Project any stage.

The agreement should include the following :

a) Proposal designated as "Baseline Need and Capacity Assessment" of 20 villages in Pratapnagar Block (Tehri Dist.) with approved Budget. (Annexure-I).

b) Letter from SEWA (THDC) indicating acceptance of the proposal (Annexure-II)

In witness whereof the parties have hereunto set their respective hands on the day and year first above written.

Signed by :

On Behalf of SEWA(THDC)



(S.Q. Ahmad)
Secretary SEWA(THDC)


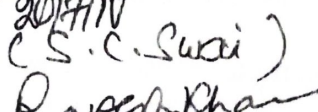
20/07/2010

On Behalf of Deptt. Of Social Work
University of Delhi.





(Dr. A. Malathi)
Project Coordinator

Witness :

1. 
20/7/10
(S.C. Susai)
2. 
Raveen Khan
GM (THDC)

Witness :

1. 
N. Agrawal
2. 
[Signature]