

विश्वविद्यालय  
UNIVERSITY OF DELHI



Prof. Vinod Kumar,  
Department of Zoology,  
University of Delhi,  
Delhi-110 007

647478  
Ref. No. Estab (1/V/001/2009/Zool-2013)/ 272/42  
Delhi, the 08<sup>th</sup> May, 2018

**Subject: Grant of Financial Assistance**

Sir,

Please refer to your application dated 11.4.2018 for grant of financial assistance out of unassigned grant to invite to present a paper entitled "Molecular basis.....Songbirds" at Vancouver, Canada during August 19-26, 2018.

2. In this connection, it is informed that the University Authority has sanctioned the financial assistance as per details mentioned below:-

- (a) Air Travel Rs. 1,63,433/- (approx.) out of Merged Scheme / University Development Fund / Maintenance Grant.
- (b) Registration fee Rs. 10,000/- (maximum), per diem and hotel accommodation charges as per University rules out of Merged Scheme / University Development Fund / Maintenance Grant.

3. As per the instructions of the Govt. of India, the air tickets for your journeys to the places to which Air-India flights are available should be purchased from the Air-India only. Even for the destinations to which Air-India flights are not available, it is required to have tickets of other Airlines through the Air-India.

4. It is requested to submit a certified photocopy of the above mentioned paper, presented at the Conference, on your return from the Conference immediately.

5. The Jt. Registrar (Finance)/Section Officer, (Finance - X) of the University may be contacted along with copies of sanction of the grant and other relevant documents, for release of the sanctioned financial assistance/registration fee, etc.

6. You are requested to apply for appropriate leave as admissible for the period as may be due at your credit.

7. You are also requested to submit the bill within one month of your joining the University; else interest shall be levied on advance drawn by you till the date of submission of bill/claim.

8. It is also conveyed that expenditure incurred on account of

- (i) VISA fee,
- (ii) Airport tax,
- (iii) to and fro conveyance charges

from residence to the Airport and from nearest Airport to the destination & back are not admissible.

Yours faithfully,

*Handwritten signature*  
Joint Registrar (Estab.-T)

Copy for information and necessary action:-

1. The Head, Department of Zoology, University of Delhi, Delhi-110007.
2. The Joint. Registrar (Finance), University of Delhi, Delhi-110007.
3. The Section Officer, (Finance-X) University of Delhi, Delhi-110007.
4. The Sr. Asstt., Estab.-V, D.U. for reporting to Unassigned Grant Advisory Committee.

*Handwritten signature*  
Section Officer (Estab.-V)

*Handwritten initials*  
OIC