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दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

5213-17

Ref. No. Estab.(T)/V/001/2010/Geol.-01/324
Delhi, the 11 May, 2018

Prof. Naresh Chandra Pant,
Department of Geology,
University of Delhi,
Delhi-110 007.

Subject: Grant of Financial Assistance

Sir,

Please refer to your application dated 27.03.2018 for grant of financial assistance out of unassigned grant, to attend **SCAR XXXY Open Science Conference (Polar 2018)** to be held at Davos, Switzerland from 19.06.2018 to 23.06.2018 during summer vacations .

2. In this connection, it is informed that the University Authority has sanctioned the financial assistance as per details mentioned below:-

- (a) Air Travel Rs. 74,207/- out of Merged Scheme/ University Development Fund (UDF)/ Maintenance grant.
- (b) Registration fee Rs. 10,000/- (Maximum)

3. As per the instructions of the Govt. of India, the air tickets for your journeys to the places to which Air-India flights are available should be purchased from the Air-India only. Even for the destinations to which Air-India flights are not available, it is required to have tickets of other Airlines through the Air-India.

4. It is requested to submit a certified photocopy of the above mentioned paper, presented at the Conference, on your return from the Conference immediately.

5. The Asstt. Registrar, (Finance)/Section Officer, Finance – X of the University may be contacted along with copies of sanction of the grant and other relevant documents, for release of the sanctioned financial assistance/registration fee, etc.

6. You are requested to apply for appropriate leave as admissible for the period as may be due at your credit.

7. You are also requested to submit the bill within one month of your joining the University; else interest shall be levied on advance drawn by you till the date of submission of bill/claim.

8. It is also conveyed that expenditure incurred on account of

- (i) VISA fee,
- (ii) Airport tax,
- (iii) to and fro conveyance charges