

6.3.3 Average number of professional development / administrative training programs organized by the University for teaching and non teaching staff during the last five years (8)

Year	Sl. No	Title of the professional development program organised for teaching staff	Title of the administrative training program organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2012-2013	1	Orientation Programme (OR-70)	-	25/06/12 – 21/07/12	41	-
2012-2013	2	Orientation Programme (OR-71)	-	06/08/12 – 05/09/12	30	-
2012-2013	3	Orientation Programme (OR-72)	-	17/12/12 – 14/01/13	30	-
2012-2013	4	Orientation Programme (OR-73)	-	18/02/13 – 16/03/13	35	-
2012-2013	5	Refresher Course Chemistry	-	26/12/13 – 15/01/13	25	-
2012-2013	6	Refresher Course Commerce and Financial Management	-	19/11/12 – 10/12/12	30	-
2012-2013	7	Refresher Course Economics	-	03/12/12 – 22/12/12	16	-
2012-2013	8	Refresher Course Education	-	01/03/13 – 21/03/13	21	-
2012-2013	9	Refresher Course English	-	25/02/13 – 16/03/13	22	-
2012-2013	10	Refresher Course Environmental Studies	-	07/01/13 – 28/01/13	30	-
2012-2013	11	Refresher Course Library & Information Science	-	28/06/12 – 18/07/12	14	-
2012-2013	12	Refresher Course Life Science/Biological Sciences	-	25/02/13 – 16/03/13	23	-
2012-2013	13	Refresher Course Mathematics & Operation Research	-	02/01/13 – 22/01/13	26	-
2012-2013	14	Refresher Course Music & Fine Arts	-	02/07/12 – 21/07/12	21	-
2012-2013	15	Refresher Course Physics & Electronics	-	20/09/12 – 11/10/12	20	-
2012-2013	16	Refresher Course Political Science & International Relation	-	04/03/13 – 23/03/13	20	-
2012-2013	17	Refresher Course Psychology, Counselling & Social work	-	15/09/12 – 06/10/12	26	-
2012-2013	18	Refresher Course Gender Studies Women Studies	-	24/09/12 – 15/10/12	29	-

2012-2013	19	-	Workshop on Academic Administration	23/08/12 – 25/08/12	-	34
2012-2013	20	Workshop on Evaluation Methodology	-	08/11/12 – 10/11/12	46	-
2012-2013	21	Workshop on Disaster Management	-	20/12/12 – 22/12/12	32	-
2012-2013	22	Workshop on Proposal & Project Writing	-	07/03/13 – 09/03/13	40	-
2013-2014	23	Orientation Programme (OR-74)	-	20/06/13 – 17/07/13	23	-
2013-2014	24	Orientation Programme (OR-75)	-	05/10/13 – 20/12/13	43	-
2013-2014	25	Refresher Course Commerce and Financial Management	-	11/11/13 – 27/12/13	35	-
2013-2014	26	Refresher Course Hindi	-	12/11/13 – 28/12/13	33	-
2013-2014	27	Refresher Course Mathematical Sciences	-	14/12/13 – 04/01/14	33	-
2013-2014	28	Refresher Course Women Studies	-	19/12/13 – 19/03/14	28	-
2013-2014	29	Special Summer School (i)	-	May 20-22, 2013	441	-
2013-2014	30	Special Summer School (ii)	-	June 3-5, 2013	-	-
2013-2014	31	Special Summer School (iii)	-	June 10-12, 2013	-	-
2013-2014	32	Special Summer School (iv)	-	June 17-19, 2013	-	-
2013-2014	33	Special Summer School (v)	-	July 11-12, 2013	-	-
2013-2014	34	Special Summer School (vi)	-	July 15-17, 2013	-	-
2013-2014	35	Special Summer School (vii)	-	July 19-21, 2013	-	-
2013-2014	36	Special Summer School (viii)	-	July 22-23, 2013	-	-
2013-2014	37	Special Summer School (ix)	-	July 26-27, 2013	-	-
2013-2014	38	Special Summer School (x)	-	Sept. 13-14, 2013	-	-
2013-2014	39	Special Summer School (xi)	-	Sept. 28, 2013	-	-
2013-2014	40	Workshop on Innovation and Leadership (i)	-	May 27-29, 2013	225	-
2013-2014	41	Workshop on Innovation and Leadership (ii)	-	May 30- June 1, 2013	-	-
2013-2014	42	Workshop on Innovation and Leadership (iii)	-	June 13-15, 2013	-	-

2013-2014	43	Workshop on Innovation and Leadership (iv)	-	June 19-21, 2013	-	-
2013-2014	44	Workshop on Innovation and Leadership v)	-	June 25-27, 2013	-	-
2013-2014	45	-	-	July 9-11, 2013	-	-
2013-2014	46	Workshop on Building Mathematical Ability (i)	-	May 20-22, 2013	192	-
2013-2014	47	Workshop on Building Mathematical Ability (ii)	-	June 12-14, 2013	-	-
2013-2014	48	Workshop on Building Mathematical Ability (iii)	-	June 18-20, 2013	-	-
2013-2014	49	Workshop on Building Mathematical Ability (iv)	-	June 24-26, 2013	-	-
2013-2014	50	Workshop on Building Mathematical Ability (v)	-	July 15-17, 2013	-	-
2013-2014	51	Workshop on Language, Literature & Creativity-Hindi (i)	-	May 22-24, 2013	209	-
2013-2014	52	Workshop on Language, Literature & Creativity-Hindi (ii)	-	May 28-30, 2013	-	-
2013-2014	53	Workshop on Language, Literature & Creativity-Hindi (iii)	-	July 8-10, 2013	-	-
2013-2014	54	Workshop on Language, Literature & Creativity-Hindi (iv)	-	July 22-23, 2013	-	-
2013-2014	55	Workshop on Conservation of Culture and Heritage (i)	-	May 27-29, 2013	117	-
2013-2014	56	Workshop on Conservation of Culture and Heritage (ii)	-	June 5-7, 2013	-	-
2013-2014	57	Workshop on Conservation of Culture and Heritage (iii)	-	July 19-22, 2013	-	-
2013-2014	58	Workshop on Conservation of Culture and Heritage (iv)	-	Jan. 18-19, 2014	-	-
2013-2014	59	Workshop on Information Technology (i)	-	May 23-25, 2013	195	-

2013-2014	60	Workshop on Information Technology (ii)	-	May 28-30, 2013	-	-
2013-2014	61	Workshop on Information Technology (iii)	-	June 4-6, 2013	-	-
2013-2014	62	Workshop on Information Technology (iv)	-	June 12-14, 2013	-	-
2013-2014	63	Workshop on Information Technology (v)	-	July 26-29, 2013	-	-
2013-2014	64	Workshop on Information Technology (vi)	-	Jan. 18-19, 2014	-	-
2013-2014	65	Workshop /Interaction Programme for Research Scholars & Students	-	April 10-11 & 13, 2013	130	-
2013-2014	66	Workshop /Interaction Programme for Research Scholars & Students	-	July 16-17, 2013	-	-
2013-2014	67	Workshop on Science and Society/Life(i)	-	June 21-22, 2013	165	-
2013-2014	68	Workshop on Science and Society/Life(ii)	-	July 18-20, 2013	-	-
2013-2014	69	Workshop on Science and Society/Life(iii)	-	March 12-13, 2014	-	-
2013-2014	70	-	Principal / Academic Administrator Meet	March 24-25, 2014	-	137
2014-2015	71	Orientation Programme (OR-76)	-	June 9 to July 5, 2014	26	-
2014-2015	72	Orientation Programme (OR-77)	-	June 23 to July 19, 2014	23	-
2014-2015	73	Orientation Programme (OR-78)	-	Nav. 10 to Dec. 6, 2014	29	-
2014-2015	74	Orientation Programme (OR-79)	-	Dec. 8, 2014 to Jan. 5, 2015	32	-
2014-2015	75	Refresher Course Environmental Studies (ID)	-	Nov. 24 to Dec. 13, 2014	25	-
2014-2015	76	Refresher Course Hindi	-	Nov. 17 to Dec. 6, 2014	27	-
2014-2015	77	Refresher Course Life Sciences	-	Dec. 9 to 30, 2014	24	-

2014-2015	78	Refresher Course Mathematical Sciences	-	Nov. 24 to Dec. 13, 2014	36	-
2014-2015	79	Refresher Course Sanskrit	-	June 30 to July 19, 2014	23	-
2014-2015	80	Refresher Course Women Studies (ID)	-	Nov. 24 to Dec. 13, 2014	26	-
2014-2015	81	Trans disciplinary Training in Foundation Courses (Studio/ Virtual Class)	-	May 7 to 13, 2014	63	-
2014-2015	82	Use of Technologies in Teaching	-	Oct. 17 -18, 2014	37	-
2014-2015	83	On Teaching Methodology / Pedagogy	-	Jan. 15-16, 2015	82	-
2015-2016	84	Orientation Programme (OR-80)	-	25/05/2015 to 20/06/2015	32	-
2015-2016	85	Orientation Programme (OR-81)	-	08/06/2015 to 04/07/2015	32	-
2015-2016	86	Orientation Programme (OR-82)	-	17/11/2015 to 15/12/2015	55	-
2015-2016	87	Orientation Programme (OR-83)	-	17/11/2015 to 15/12/2015	39	-
2015-2016	88	Refresher Course in Chemistry	-	26/06/2015 to 16/07/2015	42	-
2015-2016	89	Refresher Course in English	-	02/03/2016 to 22/03/2016	40	-
2015-2016	90	Refresher Course in Environmental Studies	-	13/10/2015 to 04/11/2015	40	-
2015-2016	91	Refresher Course in Mathematical Sciences	-	26/11/2015 to 16/12/2015	48	-
2015-2016	92	Refresher Course in Research Methodology	-	15/06/2015 to 04/07/2015	41	-
2015-2016	93	Refresher Course in Women's Studies	-	02/12/2015 to 22/12/2015	41	-
2015-2016	94	Winter School Refresher Course	-	18/02/2016 to 09/03/2016	32	-

2015-2016	95	Workshop on Innovative Teaching	-	22/05/2015 to 23/05/2015	83	-
2015-2016	96	Workshop on Human Rights	-	06/07/2015 to 11/07/2015	32	-
2015-2016	97	Workshop on ICT Usage in Teaching	-	01/09/2015 to 08/09/2015	41	-
2015-2016	98	Workshop on Teaching Methods	-	03/03/2016 to 09/03/2016	31	-
2015-2016	99	-	Workshop on Academic Administration	29/03/2016 to 31/03/2016	-	45
2016-2017	100	Orientation Programme (OR-84)	-	20/05/2016 – 17/06/2016	47	-
2016-2017	101	Orientation Programme (OR-85)	-	20/05/2016 – 17/06/2016	39	-
2016-2017	102	Orientation Programme (OR-86)	-	25/11/2016 – 23/12/2016	54	-
2016-2017	103	Orientation Programme (OR-87)	-	25/11/2016 – 23/12/2016	52	-
2016-2017	104	Refresher Course in Contemporary Studies (Natural Sciences, Education, Biological Science, Environmental, Demography & Sociology) (IDC)	-	07/06/2016 – 27/06/2016	40	-
2016-2017	105	Refresher Course in Global Studies (Social Sciences & Humanities) (IDC)	-	09/06/2016 – 29/06/2016	40	-
2016-2017	106	Refresher Course in Mathematical Science	-	30/08/2016 – 20/09/2016	31	-
2016-2017	107	Refresher Course in Economics	-	13/10/2016 – 03/11/2016	30	-
2016-2017	108	Refresher Course in Physics	-	13/10/2016 – 03/11/2016	42	-
2016-2017	109	Short Term Course on Academic and Creative Writing	-	20/09/2016 – 26/09/2016	33	-

2016-2017	110	Short Term Course on Languages, Literature & Linguistics	-	20/09/2016 – 26/09/2016	33	-
2016-2017	111	Short Term Course on Innovative Teaching Methodologies and Use of ICT in Teaching	-	20/10/2016 – 26/10/2016	31	-
2016-2017	112	Short Term Course on Ethics in Higher Education in Teaching & Research	-	01/03/2017 – 07/03/2017	33	-
2016-2017	113	-	Workshop on Academic Administration	02/02/2017 – 03/02/2017	-	32
2016-2017	114	Workshop on Spiritual Values and Ethics	-	01/03/2017 – 03/03/2017	16	-
2012-2013	115	-	Establishment Rules and Reservation in Service. Conducted by ISTM at Conference Centre,DU)	29.05.2012 to 31.05.2012	-	22
2012-2013	116	-	Pay Fixation, Records Management and Noting & Drafting. Conducted by ISTM at Conference Centre DU)	(16.07.2012 to 18.07.2012	-	24
2012-2013	117	-	Store Management Rules and Outsourcing of Service. Conducted by ISTM at Conference Centre, DU)	(22.08.2012 to 24.08.2012 -	-	27

2012-2013	118	-	Noting, Drafting & File Management. Conducted by FMRRS at ILL, DU)	(04.10.2012 to 06.10.2012	-	42
2012-2013	119	-	4- weeks training for ARs./ACEs/AOs on Educational Administration, University Management, Account and Finance. Conducted by FMRRS at ILL, DU)	(19.11. 2012 to 14.12.2012 -	-	17
2013-2014	120	-	4- weeks training for ARs./ACEs/AOs on Educational Administration, University Management, Account and Finance Conducted by FMRRS- at ILL, DU)	04.02.2013 to 28.02.2013	-	16
2013-2014	121	-	Annual Performance and Appraisal Report Conducted by FMRRS at ILL, DU)	23.03.2013	-	30



2013-2014	122	-	Six Days Indduction Programme for JACTs of Univeristy Conf. Centre Conducted by FMRRS at Conference Centre , DU)	20,21,27,28 July, & 3,4 August, 2013 -	-	20
2013-2014	123	-	Six Days Training Programme for JACTs /Assistants /Section Officers of Univeristy Conducted by FMRRS at Conference Centre - DU)	17,23,31 August, & 7,14,21 September, 2013	-	35
2013-2014	124	-	Six Days Training Programme for Section Officers/Senior Assistants/Assistants. Conducted by FMRRS at ILL, DU)	5,12,19,20,26 October, & 9 November, 2013	-	37
2013-2014	125	-	Six Days Training Programme for Section Officers, Senior Assistans/Assistants. Conducted by FMRRS at ILL, DU)	16,23,30 November & 7,14, 21 December, 2013	-	29

2014-2015	126	-	One Day Training Programme for DRs/ARs on Role of IO/PO & Administrative Vigilance, Disciplinary Procedure. Conducted by DHTI Ministry of Defence at ILL, DU)	23.08.2014 -	-	32
2014-2015	127	-	One Day Training Programme for Section Officers on Role of IO/PO & Administrative Vigilance, Disciplinary Procedure . Conducted by DHTI Ministry of Defence at ILL, DU)	30.08.2014	-	60
2014-2015	128	-	One day Training Programme for Section Officer on Role of IO/PO & Administrative Vigilance, Disciplinary Procedure. Conducted by DHTI at ILL, DU)	06.09.2014	-	55

2016-2017	129	-	Four weeks Training Program for ARs & AOs. Conducted by DHTI Ministry of Defence at ILL, DU	10.01.2017 to 07.02.2017	-	35
2012-2013	130	E-Resources Orientation, CPDHE, DU	-	7/14/2012	25	-
2012-2013	131	E-Resources Orientation, Deptt. of East Asian Studies, DU	-	06.08.2012	6	-
2012-2013	132	E-Resources Orientation, Bharti College, DU	-	16.08.2012	16	5
2012-2013	133	Author's Workshop, Conference Centre, DU	-	23.08.2012	150	-
2012-2013	134	E-Resources Orientation, Deptt of English, DU	-	29.08.2012	4	-
2012-2013	135	E-Resources on Gender Studies, CPDHE, DU	-	9/25/2012	35	-
2012-2013	136	Use of E-Resources in Teaching and Research, South Campus, DU	-	9/27/2012	20	30
2012-2013	137	Use of E-Resources in Teaching and Research, South Campus, DU	-	9/28/2012	20	30
2012-2013	138	E-Resources Orientation, Daulat Ram College, DU	-	19.10.2012	24	-
2012-2013	139	E-Resources in DU, CPDHE, DU	-	12/26/2012	30	-
2013-2014	140	E-Learning and Library, CPDHE, DU	-	1/14/2013	30	-
2013-2014	141	Workshop on Info. Lit. & Com. for Sciences, Conference Centre, DU	-	1/17/2013	15	-
2013-2014	142	Workshop on Info. Lit. & Com. For Social Sciences, Conference Centre, DU	-	1/18/2013	25	-
2013-2014	143	E-Resources Orientation, Vivekanand College, DU	-	29.04.2013	13	-
2013-2014	144	E-Resources Orientation, FMS, DU	-	29.04.2013	4	-

2013-2014	145	E-Resources Orientation, Deen Dyal Upadhyay College, DU	-	30.04.2013	13	-
2013-2014	146	E-Resources Orientation, Lady Irwin College, DU	-	01.05.2013	15	-
2013-2014	147	E-Resources Orientation, Miranda House College, DU	-	02.05.2013	18	-
2013-2014	148	E-Resources Orientation, I.P. College, DU	-	03.05.2013	20	-
2013-2014	149	E-Resources Orientation, Dayal Singh College, DU	-	10.05.2013	15	4
2013-2014	150	E-Resources Orientation, Deptt. of East Asian Studies, DU	-	26.07.2013	8	5
2013-2014	151	E-Resources Orientation, Deptt. of English (M.A.) , DU	-	04.08.2013	5	-
2013-2014	152	E-Resources Orientation, Deptt. of English (Ph.D.) , DU	-	08.08.2013	2	2
2013-2014	153	Author's Workshop, Conference Centre, DU	-	22.09.2013	110	-
2013-2014	154	-	IT Applications in Libraries for Library Attendent	18/11/2013 to 29/11/2013	-	8
2014-2015	155	-	Changing role of libraries in new Information Environment, South Campus, DU	2/8/2014	0	50
2014-2015	156	Workshop on Info. Lit. & Com. for Science, Conference Centre, DU	-	2/19/2014	30	-
2014-2015	157	Worksho on Info. Lit. & Com. for Science, Conference Centre, DU	-	2/20/2014	30	-

2014-2015	158	-	IT Applications in Libraries for Semi Professional Assistant	17/04/2014 to 01/05/2014	-	8
2014-2015	159	-	Issues and Challenges in E- Book Acquisition, South Campus, DU	6/9/2014	0	50
2014-2015	160	-	IT Applications in Libraries for Semi Professional Assistant	17/04/2014 to 01/05/2014	-	4
2014-2015	161	E-Resources Orientation, Deptt. of East Asian Studies, DU	-	27.07.2014	5	5
2014-2015	162	-	IT Applications in Libraries for Library Attendent	01/08/2014 to 14/08/2014	-	12
2014-2015	163	E-Resources Orientation, Deptt. of English (M.A.) , DU	-	07.08.2014	5	2
2014-2015	164	Workshop on J-Gate, Auditorium Deptt of Environmental Studies, DU	-	8/10/2014	100	20
2014-2015	165	E-Resources Orientation, Deptt. of English (Ph.D.) , DU	-	20.08.2014	2	1
2014-2015	166	Workshop on Plagiarism, ILL DU	-	8/29/2014	200	-
2014-2015	167	-	IT Applications in Libraries for Library Attendent	09/09/2014 to 22/09/2014	-	15
2014-2015	168	ICT Tools for Referencing and Citation: Basic Understanding and Exemplary Tools, Deptt. of Education, DU	-	10/10/2014	30	-
2014-2015	169	ICT Tools for Plagiarism Checking: Basic Understanding and Exemplary Tools, Deptt. of Education, DU	-	10/10/2014	30	-

2014-2015	170	E-Resources Orientation, Deptt of Social Work, DU	-	12.10.2014	7	2
2014-2015	171	-	IT Applications in Libraries for Junior Library Information Assistant	11/11/2014 to 17/11/2014	-	9
2014-2015	172	E-Resources Orientation, Deptt. of Sanskrit, DU	-	15.11.2014	4	1
2014-2015	173	-	IT Applications in Libraries for Semi Professional Assistant	03/12/2014 to 16/12/2014	-	17
2014-2015	174	Workshop on Info. Lit. & Com. for Sciences, Conference Centre, DU	-	12/4/2014	30	-
2014-2015	175	Workshop on Info. Lit. & Com. for Science, Conference Centre, DU	-	12/5/2014	30	-
2015-2016	176	-	IT Applications in Libraries for Junior Library Information Assistant	13/01/2015 to 20/01/2015	-	8
2015-2016	177	-	IT Applications in Libraries for Semi Professional Assistant	13/01/2015 to 27/01/2015	-	16
2015-2016	178	E-Resources in Food Technology, Bhaskaracharya College, DU	-	1/19/2015	10	4
2015-2016	179	Workshop on Research Metrics, Conference Centre, DU	-	2/26/2015	10	-
2015-2016	180	Online Search Techniques and Orientation to E-Resources, Shri Ram College of Commerce, DU	-	3/17/2015	25	-

2015-2016	181	Research Metrics: h-Index, Citation Analysis Databases: Web of Science, Shri Ram College of Commerce, DU	-	3/17/2015	25	-
2015-2016	182	ICT Tools for Plagiarism Control, Shri Ram College of Commerce, DU	-	3/17/2015	25	-
2015-2016	183	E-Resources Orientation, Deptt. of Philosophy, DU	-	3/29/2015	4	1
2015-2016	184	-	IT Applications in Libraries for Library Attendent	23/04/2015 to 07/05/2015	-	22
2015-2016	185	E-Resources Orientation, Lady Irwin College, DU	-	5/8/2015	20	-
2015-2016	186	E-Resources Orientation, CPDHE, DU	-	6/15/2015	37	-
2015-2016	187	-	Workshop on Training the Trainer, Conferenc Centre, DU	16/07/2015 to 17/07/2015	0	200
2015-2016	188	E-Resources Orientation, Deptt. of Psychology, DU	-	7/24/2015	2	-
2015-2016	189	E-Resources Orientation, Deptt. of English, DU	-	9/14/2015	4	-
2016-2017	190	E-Resources Orientation, Khalsa College, DU	-	1/12/2016	15	4
2016-2017	191	E-Resources Orientation, Deptt. of Sanskrit, DU	-	2/12/2016	4	-
2016-2017	192	E-Resources Orientation, Deptt. of Education, DU	-	2/17/2016	41	-
2016-2017	193	E-Resources Orientation, Lady Irvin College, DU	-	4/6/2016	10	3
2016-2017	194	E-Resources Orientation, Campus Law Centre, DU	-	8/8/2016	25	-
2016-2017	195	E-Resources Orientation, Deptt of English, DU	-	9/19/2016	4	-

2016-2017	196	E-Resources Orientation, Campus Law Centre, DU	-	10/10/2016	4	-
2016-2017	197	Refresher Courses in Economics, CPDHE, DU	-	10/20/2016	30	-
2016-2017	198	Refresher Courses in Economics, CPDHE, DU	-	10/21/2016	30	-
2016-2017	199	Pragmatic approach to h-Index, CPDHE, DU	-	11/25/2016	30	-
2016-2017	200	Faculty Development Program, Lakshmi Bai College	-	12/16/2016	35	-
2016-2017	201	Faculty Development Program, I.P. College, DU	-	12/17/2016	30	-
2016-2017	202	Pragmatic approach to h-Index , Gargi College, DU	-	3/9/2017	50	-
2016-2017	203	Faculty Development Program, Faculty of Law, DU	-	3/15/2017	35	-
2016-2017	204	E-Resources Orientation, Mata Sundri College, DU	-	3/18/2017	30	-
2013-2014	205	E-Resources Orientation, Mata Sundri College, DU	-	-	-	-
2012-2013	206	S P S S - (Statistical Package for Social Sciences), DUCC	-	09-03-2012 to 23-03-2012	18	-
2012-2013	207	-	Training on "ICT infrastructure implementation" for System Administrator for DU Colleges, DUCC	14-03-2012 to 14-03-2012	-	17
2012-2013	208	Advance Excel, DUCC	Advance Excel	23-04-2012 to 04-05-2012	9	3



2012-2013	209	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	21-05-2012 to 01-06-2012	4	3
2012-2013	210	S P S S - (Statistical Package for Social Sciences), DUCC	-	11-06-2012 to 15-06-2012	20	-
2012-2013	211	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	02-07-2012 to 13-07-2012	3	2
2012-2013	212	Web Designing with HTML & Dreamweaver CS6, DUCC	Web Designing with HTML & Dreamweaver CS6	16-07-2012 to 27-07-2012	2	1
2012-2013	213	S P S S - (Statistical Package for Social Sciences), DUCC	-	30-07-2012 to 03-08-2012	10	-
2012-2013	214	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	13-08-2012 to 24-08-2012	4	3
2012-2013	215	-	Training on "ICT infrastructure implementation" for System Administrator for DU Colleges, DUCC	04-10-2012 to 04-10-2012	-	10
2012-2013	216	-	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	08-10-2012 to 19-10-2012	-	9

2012-2013	217	Web Designing with HTML & Dreamweaver CS7, DUCC	Web Designing with HTML & Dreamweaver CS7	29-10-2012 to 09-11-2012	4	3
2012-2013	218	S P S S - (Statistical Package for Social Sciences), DUCC	S P S S - (Statistical Package for Social Sciences)	19-11-2012 to 23-11-2012	10	1
2012-2013	219	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	03-12-2012 to 14-12-2012	9	1
2012-2013	220	Adobe Photoshop CS5, DUCC	Adobe Photoshop CS5	17-12-2012 to 21-12-2012	10	3
2013-2014	221	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	07-01-2013 to 18-01-2013	5	3
2013-2014	222	Advance Excel, DUCC	-	21-01-2013 to 01-02-2013	4	-
2013-2014	223	S P S S - (Statistical Package for Social Sciences), DUCC	-	04-02-2013 to 08-02-2013	9	-
2013-2014	224	Web Designing with HTML & Dreamweaver CS8, DUCC	Web Designing with HTML & Dreamweaver CS8	11-02-2013 to 22-02-2013	4	3
2013-2014	225	S P S S - (Statistical Package for Social Sciences), DUCC	S P S S - (Statistical Package for Social Sciences)	18-03-2013 to 22-03-2013	10	4
2013-2014	226	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	06-05-2013 to 17-05-2013	4	1

2013-2014	227	S P S S - (Statistical Package for Social Sciences), DUCC	S P S S - (Statistical Package for Social Sciences)	27-05-2013 to 31-05-2013	7	4
2013-2014	228	Advance Excel, DUCC	Advance Excel	03-06-2013 to 14-06-2013	3	5
2013-2014	229	S P S S - (Statistical Package for Social Sciences), DUCC	-	05-08-2013 to 09-08-2013	13	-
2013-2014	230	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	02-09-2013 to 13-09-2013	4	2
2013-2014	231	Advance Excel, DUCC	-	16-09-2013 to 27-09-2013	3	-
2013-2014	232	S P S S - (Statistical Package for Social Sciences), DUCC	-	28-10-2013 to 01-11-2013	12	-
2013-2014	233	Advance Excel, DUCC	-	02-12-2013 to 13-12-2013	4	-
2014-2015	234	S P S S - (Statistical Package for Social Sciences), DUCC	-	27-01-2014 to 31-01-2014	6	-
2014-2015	235	-	Implementation & Migration of College e-mail system on AdminGoogle Chrome, DUCC	06-02-2014 to 06-02-2014	-	20
2014-2015	236	Introduction to Mathematica 9, DUCC	-	17-02-2014 to 21-02-2014	7	-

2014-2015	237	-	Implementation & Migration of College e-mail system on AdminGoogle Chrome, DUCC	17-02-2014 to 17-02-2014	-	20
2014-2015	238	-	Implementation & Migration of College e-mail system on AdminGoogle Chrome, DUCC	19-02-2014 to 19-02-2014	-	18
2014-2015	239	-	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	18-03-2014 to 28-03-2014	-	4
2014-2015	240	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	-	15-04-2014 to 25-04-2014	7	-
2014-2015	241	S P S S - (Statistical Package for Social Sciences), DUCC	-	28-04-2014 to 02-05-2014	15	-
2014-2015	242	Advance Excel, DUCC	-	19-05-2014 to 30-05-2014	11	-
2014-2015	243	S P S S - (Statistical Package for Social Sciences), DUCC	-	21-07-2014 to 25-07-2014	10	-
2014-2015	244	Web Designing with HTML & Dreamweaver CS10, DUCC	-	28-07-2014 to 08-08-2014	6	-
2014-2015	245	Introduction to Matlab, DUCC	-	01-09-2014 to 05-09-2014	17	-

2014-2015	246	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	08-09-2014 to 19-09-2014	4	3
2014-2015	247	Introduction to Mathematica 9, DUCC	-	22-09-2014 to 26-09-2014	10	-
2014-2015	248	S P S S - (Statistical Package for Social Sciences), DUCC	-	13-10-2014 to 17-10-2014	5	-
2014-2015	249	"MATLAB Fundamentals & Image Processing" conducted by Mathworks, DUCC	-	17-11-2014 to 19-11-2014	27	-
2014-2015	250	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	-	24-11-2014 to 05-12-2014	4	-
2014-2015	251	Advance Excel, DUCC	-	08-12-2014 to 19-12-2014	4	-
2015-2016	252	S P S S - (Statistical Package for Social Sciences), DUCC	-	02-02-2015 to 06-02-2015	11	-
2015-2016	253	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail	09-03-2015 to 13-03-2015	2	4
2015-2016	254	Web Designing with HTML & Dreamweaver CS11, DUCC	Web Designing with HTML & Dreamweaver CS11	23-03-2015 to 03-04-2015	4	2
2015-2016	255	Introduction to Matlab, DUCC	-	06-04-2015 to 10-04-2015	4	-
2015-2016	256	"MATLAB Fundamentals & Image Processing" conducted by Mathworks, DUCC	-	07-05-2015 to 09-05-2015	25	-

2015-2016	257	S P S S - (Statistical Package for Social Sciences), DUCC	-	08-06-2015 to 12-06-2015	16	-
2015-2016	258	Introduction to Matlab, DUCC	-	15-06-2015 to 19-06-2015	4	-
2015-2016	259	Advance Excel, DUCC	Advance Excel	06-07-2015 to 17-07-2015	9	3
2015-2016	260	Basic Computer Concepts, MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	-	27-07-2015 to 07-08-2015	9	-
2015-2016	261	PHP and MySQL, DUCC	-	10-08-2015 to 14-08-2015	3	-
2015-2016	262	S P S S - (Statistical Package for Social Sciences), DUCC	-	21-09-2015 to 25-09-2015	11	-
2015-2016	263	Advance Excel, DUCC	-	16-11-2015 to 27-11-2015	6	-
2015-2016	264	Web Designing with HTML & Dreamweaver CS12, DUCC	-	14-12-2015 to 18-12-2015	11	-
2016-2017	265	S P S S - (Statistical Package for Social Sciences), DUCC	-	15-02-2016 to 19-02-2016	10	-
2016-2017	266	Database Management through MS-Access, DUCC	Database Management through MS-Access	07-03-2016 to 18-03-2016	4	3
2016-2017	267	Advance Excel, DUCC	-	11-04-2016 to 22-04-2016	5	-
2016-2017	268	Web Designing with HTML & Dreamweaver CS13, DUCC	-	23-05-2016 to 03-06-2016	3	-
2016-2017	269	-	MS-Excel (for College Branch I & II), DUCC	30-05-2016 to 03-06-2016	-	10
2016-2017	270	S P S S - (Statistical Package for Social Sciences), DUCC	-	06-06-2016 to 10-06-2016	8	-

2016-2017	271	Basic Computer Concepts,MS-Word, Power-Point, EXCEL. Internet & E-Mail, DUCC	-	13-06-2016 to 24-06-2016	2	-
2016-2017	272	Introduction to Matlab	-	27-06-2016 to 01-07-2016	12	-
2016-2017	273	-	Implementation of e-procurement, DUCC	04-07-2016 to 05-07-2016	-	25
2016-2017	274	-	Implementation of e-procurement, DUCC	08-08-2016 to 09-08-2016	-	60
2016-2017	275	-	Implementation of e-procurement, DUCC	02-09-2016 to 02-09-2016	-	35
2016-2017	276	-	Implementation of e-procurement, DUCC	07-09-2016 to 07-09-2016	-	34
2016-2017	277	S P S S - (Statistical Package for Social Sciences), DUCC	-	19-09-2016 to 23-09-2016	6	-
2016-2017	278	Introduction to Matlab, DUCC	-	24-10-2016 to 28-10-2016	8	-
2016-2017	279	Advance Excel, DUCC	-	05-12-2016 to 16-02-2016	5	-
2016-2017	280	-	Implementation of e-procurement, DUCC	06-12-2016 to 06-12-2016	-	22
2016-2017	281	-	Implementation of e-procurement, DUCC	08-12-2016 to 08-12-2016	-	25
2016-2017	282	Workshop on PHP and MySQL, DUCC	-	19-12-2016 to 23-12-2016	19	-
2016-2017	283	S P S S - (Statistical Package for Social Sciences), DUCC	-	06-02-2017 to 10-02-2017	8	-

2016-2017	284	Advance Excel, DUCC	Advance Excel, DUCC	20-03-2017 to 31-03-2017	2	3
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DELHI UNIVERSITY LIBRARY SYSTEM  
विश्वविद्यालय पुस्तकालयाध्यक्ष कार्यालय  
UNIVERSITY LIBRARIAN OFFICE

डॉ. धर्मवीर सिंह Dr. Dharm Veer Singh  
विश्वविद्यालय पुस्तकालयाध्यक्ष University Librarian

DULS/ULB/2016/388  
Dated: 19<sup>th</sup> September, 2016

### Certificate

This is to certify that Mr. Rajesh Singh, Deputy Librarian, E-Resource and Training Division has initiated the Information literacy activities in the University since 2006. He has conducted the following Information Literacy Programs in Campus Departments and University Colleges:

Sl. No.	Program Description	Date	Time	Venue	No. of Participants
1.	E-Resource Orientation Program	26.07.2007	2:00 – 5:00	Deptt. of Economics, DU	86
2.	E-Resource Orientation Program	03.09.2007	2:00 – 5:00	Deptt. of East Asian Studies, DU	29
3.	E-Resource Orientation Program	10.09.2007	2:00 – 5:00	Department of Music, DU	38
4.	Use of Science Direct and Scopus in Sciences	25.10.2007	2:00 – 5:00	Conference Centre, DU	47
5.	Use of Science Direct and Scopus in Social Sciences	26.10.2007	2:00 – 5:00	Conference Centre, DU	64
6.	E-Resource Orientation Program	15.11.2007	2:00 – 5:00	Deptt. of Botany, DU	39
7.	E-Resource Orientation Program	16.11.2007	2:00 – 5:00	Deptt. of Botany, DU	49
8.	Workshop on use of E-Resources and WWW in Teaching & Research	11.12.2007	2:00 – 5:00	Lady Irvin College, DU	29
9.	E-Resource Orientation Program	22.01.2008	2:00 – 5:00	Deptt. of Political Science, DU	30
10.	Workshop on use of E-Resources and WWW in Teaching & Research	25.01.2008	2:00 – 5:00	Hindu College, DU	39
11.	Workshop on use of E-Resources and WWW in Teaching & Research	04.02.2008	2:00 – 5:00	Lady Shri Ram College, DU	90
12.	Workshop on use of E-Resources and WWW in Teaching & Research	05.02.2008	2:00 – 5:00	South Campus, DU	58
13.	Workshop on use of E-Resources and WWW in Teaching & Research	14.02.2008	2:00 – 5:00	Sri Venkateshwara College, DU	38

Sl. No.	Program Description	Date	Time	Venue	No. of Participants
14.	Workshop on use of E-Resources and WWW in Teaching & Research	26.02.2008	2:00 – 5:00	Keshav Mahavidhyalaya, DU	27
15.	Workshop on use of E-Resources and WWW in Teaching & Research for M. Phil. Scholars	07.03.2008	10:00 – 01:00	Conference Centre, DU,	48
16.	Workshop on use of E-Resources and WWW in Teaching & Research for Ph.D. Scholars	07.03.2008	2:00 – 5:00	Conference Centre, DU	47
17.	Workshop on use of E-Resource and WWW in Teaching & Research	12.03.2008	2:00 – 5:00	Shyam Lal College, DU	23
18.	E-Resource Orientation Program	13.03.2008	2:00 – 5:00	SGTB Khalsa College, DU	10
19.	E-Resource Orientation Program	23.07.2008	2:00 – 5:00	Faculty of Mangt. Studies, DU	106
20.	E-Resource Orientation Program	30.07.2008	2:00 – 5:00	Deptt. of Geology, DU	37
21.	E-Resource Orientation Program	04.08.2008	2:00 – 5:00	Deptt. of Environmental Biology, DU	25
22.	E-Resource Orientation Program	28.08.2008	2:00 – 5:00	Deptt. of Economics, DU	11
23.	E-Resource Orientation Program	03.09.2008	2:00 – 5:00	Deptt. of Philosophy, DU	15
24.	E-Resource Orientation Program	22.10.2008	2:00 – 5:00	Deptt. of Geology, DU	55
25.	Workshop on use of E-Resources and WWW in Teaching & Research	27.01.2009	2:00 – 5:00	Ramjas College, DU	65
26.	Workshop on use of E-Resources and WWW in Teaching & Research	18.02.2009	2:00 – 5:00	Maharaja Agrasen College, DU	12
27.	Workshop on use of E-Resources and WWW in Teaching & Research	05.03.2009	2:00 – 5:00	Keshav Mahavidhyalaya, DU	19
28.	E-Resource Orientation Program	13.04.2009	2:00 – 5:00	Deptt. of East Asian Studies, DU	14
29.	E-Resource Orientation Program	28.04.2009	10:00 – 01:00	Deptt. of Adult Education, DU	13
30.	E-Resource Orientation Program	23.07.2009	2:00 – 5:00	Deptt. of Psychology, DU	51
31.	E-Resource Orientation Program	24.07.2009	2:00 – 5:00	Faculty of Mangt. Studies, DU	126
32.	E-Resource Orientation Program	24.08.2009	2:00 – 5:00	Deptt. of East Asian Studies, DU	40
33.	E-Resource Orientation Program	30.07.2009	2:00 – 5:00	Deptt. of English, DU	117
34.	E-Resource Orientation Program	31.07.2009	2:00 – 5:00	Deptt. of Anthropology, DU	10



Sl. No.	Program Description	Date	Time	Venue	No. of Participants
35.	E-Resource Orientation Program	26.08.2009	2:00 – 5:00	Deptt. of Philosophy, DU	27
36.	E-Resource Orientation Program	09.09.2009	2:00 – 5:00	Deptt. of Botany, DU	97
37.	Workshop on use of E-Resources and WWW in Teaching & Research	10.09.2009	2:00 – 5:00	Gargi College, DU	61
38.	E-Resource Orientation Program	11.09.2009	2:00 – 5:00	School of Env. Studies, DU	70
39.	Workshop on use of E-Resources and WWW in Teaching & Research	15.09.2009	2:00 – 5:00	Deptt. of Maitreyi College, DU	59
40.	E-Resource Orientation Program	26.07.2010	2:00 – 5:00	Deptt. of Psychology, DU	61
41.	E-Resource Orientation Program	05.08.2010	2:00 – 5:00	Deptt. of English, DU	115
42.	E-Resource Orientation Program	06.08.2012	2:00 – 5:00	Deptt. Of East Asian Studies, DU	56
43.	Workshop on use of E-Resources and WWW in Teaching & Research	16.08.2012	2:00 – 5:00	Bharti College, DU	21
44.	Author's Workshop	23.08.2012	9:00 – 5:00	Conference Centre, DU	480
45.	E-Resource Orientation Program	29.08.2012	2:00 – 5:00	Deptt. of English, DU	100
46.	Workshop on use of E-Resources and WWW in Teaching & Research	19.10.2012	2:00 – 5:00	Daulat Ram College, DU	24
47.	Workshop on use of E-Resources and WWW in Teaching & Research	29.04.2013	2:00 – 5:00	Vivekanand College, DU	18
48.	E-Resource Orientation Program	29.04.2013	2:00 – 5:00	Faculty of Mangt.Studies, DU	24
49.	Workshop on use of E-Resources and WWW in Teaching & Research	30.04.2013	2:00 – 5:00	Deen Dyal Upadhyay College, DU	18
50.	Workshop on use of E-Resources and WWW in Teaching & Research	01.05.2013	2:00 – 5:00	Lady Irwin College, DU	33
51.	Workshop on use of E-Resources and WWW in Teaching & Research	02.05.2013	2:00 – 5:00	Miranda House, DU	21
52.	Workshop on use of E-Resources and WWW in Teaching & Research	03.05.2013	2:00 – 5:00	I.P. College, DU	20
53.	Workshop on use of E-Resources and WWW in Teaching & Research	10.05.2013	2:00 – 5:00	Dayal Singh College, DU	19
54.	E-Resource Orientation Program	26.07.2013	2:00 – 5:00	Deptt. of East Asian Studies, DU	35

Sl. No.	Program Description	Date	Time	Venue	No. of Participants
55.	E-Resource Orientation Program for M.A. Students	04.08.2013	2:00 – 5:00	Deptt. of English, DU	220
56.	E-Resource Orientation Program for Ph. D. Scholars	08.08.2013	2:00 – 5:00	Deptt. of English, DU	42
57.	Author Workshop	22.09.2013	2:00 – 5:00	Conference Centre, DU	155
58.	E-Resource Orientation Program	20.07.2014	2:00 – 5:00	Deptt. of East Asian Studies, DU	40
59.	E-Resource Orientation Program for M.A. Students	07.08.2014	2:00 – 5:00	Deptt. of English, DU	172
60.	E-Resource Orientation Program for Ph. D. Scholars	20.08.2014	2:00 – 5:00	Deptt. of English, DU	37
61.	E-Resource Orientation Program	12.10.2014	2:00 – 5:00	Deptt. of Social Work, DU	46
62.	E-Resource Orientation Program	15.11.2014	2:00 – 5:00	Deptt. of Sanskrit, DU	35
63.	Workshop on Research Metrics	26.02.2015	2:00 – 5:00	Auditorium Deptt of Env. Studies, DU	130
64.	E-Resource Orientation Program	29.03.2015	2:00 – 5:00	Deptt. of Philosophy, DU	35
65.	Workshop on use of E-Resources and WWW in Teaching & Research	08.05.2015	2:00 – 5:00	Lady Irwin College, DU	52
66.	E-Resource Orientation Program	24.07.2015	2:00 – 5:00	Deptt. of Psychology, DU	56
67.	E-Resource Orientation Program	14.09.2015	2:00 – 5:00	Deptt. of English, DU	45
68.	Workshop on use of E-Resources and WWW in Teaching & Research	12.01.2016	2:00 – 5:00	SGTB Khalsa College, DU	57
69.	E-Resource Orientation Program	12.02.2016	2:00 – 5:00	Deptt. of Sanskrit, DU	31
70.	E-Resource Orientation Program	17.02.2016	2:00 – 5:00	Deptt. of Education, DU	39
71.	Workshop on use of E-Resources and WWW in Teaching & Research	06.04.2016	2:00 – 5:00	Lady Irwin College, DU	75
72.	E-Resource Orientation Program	08.08.2016	3:00 – 5:00	Campus Law Centre, DU	20

These programs have been conducted in a systematic and organized way with provisions of feedback from the participants. The presentations and lectures delivered by Mr. Singh has been highly appreciated and contributed a lot in the promotion and usage of e-resources.

I wish him a good future life.

*D. V. Singh*  
19/9/16  
University Librarian





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CENTRAL LIBRARY

Ph. : 27667848, Fax : 27666404, e-mail- [librarian@du.ac.in](mailto:librarian@du.ac.in)

Dated : October 29, 2013

The Principal

**Subject :** Computer Training Programme for Library Staff.  
**Reference :** Letter of recommendation received from the College.

Sir / Madam

The Delhi University Library System is organizing a Computer Training Programme for the library staff in order to prepare them for computerized library operations, in pursuance of their promotion policy vide EC Resolution No. 76 dated 20<sup>th</sup> August 2007. The programme details are as follows:

**Title :** Training Programme in Computer Basics

**Duration :** Two Weeks

**Schedule :** November 18-29, 2013

**Venue :** Training Department, Central Library University of Delhi (North Campus)

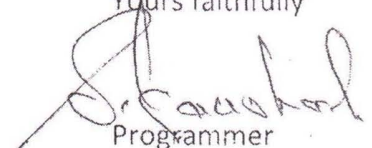
The Programme aims to impart computer skills needed to perform library operations in a computerized environment at para-professional level. It is therefore requested that the candidates who were recommended to attend the training for their promotion to the post of Junior Library and Information Assistant may please be allowed to attend the aforesaid programme with written permission, in case they have not already undergone such a training from a recognized Institute.

If the candidates are more than one, kindly send the order of priority for their inclusion in the training programmes, accordingly. The final list may please be sent at the earliest, latest by 15<sup>th</sup> November 2013.

The programme for other cadres shall be sent separately.

Thanking you

Yours faithfully

  
Programmer  
DULS



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Ph. : 27667848, Fax : 27666404, e-mail- librarian@du.ac.in

Ref : DULS-CLSD/35-Trg1/2014

Dated : 2<sup>nd</sup> April 2014

The Principal  
As per list attached

Subject : Training Programme on Computer Applications in Libraries.

Reference : 1. Recruitment Rules (Non Teaching Employee) 2008 as Amended from  
Time to Time.  
2. EC Resolution No. 76 dated 20<sup>th</sup> August 2007.

Sir/Madam

The Delhi University Library System is organizing a training programme in computer applications, for library staff of the rank of Semi Professional Assistant.

The Programme details are as follows :


Titles	:	Training Programme on Computer Applications in Libraries
Duration	:	Two Weeks
Schedule	:	17 <sup>th</sup> April to 1 <sup>st</sup> May, 2014
Venue	:	Training Department, Central Library, University of Delhi (North Campus)
Eligibility	:	Library Staff working as Semi Professional Assistant on regular basis who are to be considered for promotion to the post of Professional Assistant.

The Programme is aimed at imparting instructions and providing hands on training for performance of library operations in a computerized environment. It is requested that the candidates who were recommended by the college, may please be permitted to attend the training from 17<sup>th</sup> April to 1<sup>st</sup> May, 2014. A copy of the permission letter may please be sent to the University Librarian by April 10, 2014 for their inclusion in the list of participants.

A schedule of forthcoming training programmes shall be sent separately.

Thanking you

Yours faithfully

  
University Librarian



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CENTRAL LIBRARY

Ph. : 27667848, Fax : 27666404, e-mail- librarian@du.ac.in

Ref : DULS-CLSD/35-Trg1/2014

Dated : 4<sup>th</sup> July 2014

The Principal

Subject : Training Programme on Computer Applications in Libraries.

Reference : 1. Recruitment Rules (Non Teaching Employee) 2008 as Amended from  
Time to Time.

2. EC Resolution No. 76 dated 20<sup>th</sup> August 2007.

Sir/Madam

The Delhi University Library System is organizing a training programme in computer applications, for library staff of the rank of Semi Professional Assistant.


The Programme details are as follows :

Titles	:	Training Programme on Computer Applications in Libraries
Duration	:	Two Weeks
Schedule	:	8 <sup>th</sup> July to 22 <sup>nd</sup> July, 2014
Venue	:	Training Department, Central Library, University of Delhi (North Campus)
Eligibility	:	Library Staff working as Semi Professional Assistant on regular basis who are to be considered for promotion to the post of Professional Assistant.

The Programme is aimed at imparting instructions and providing hands on training for performance of library operations in a computerized environment. It is requested that the candidates who were recommended by the college, may please be permitted to attend the training from 8<sup>th</sup> July to 22<sup>nd</sup> July, 2014. A copy of the permission letter may please be issued to the candidates for joining the training as per schedule.

Thanking you

Yours faithfully

  
University Librarian





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CENTRAL LIBRARY

Ph. : 27667848, Fax : 27666404, e-mail- librarian@du.ac.in

Dated :

The Principal

**Subject : Request for submission of conformation for participation in IT Training programme scheduled for 9<sup>th</sup> September 2014.**

Sir,

The Delhi University Library System has been organizing Computer Training Programme for the library staff - in pursuance of their promotion policy vide EC Resolution No. 76 dated 20<sup>th</sup> August 2007. In response to the request made by the college branch, names of several Library Attendants have been recommended by different colleges for their training. Therefore, another training programme for the staff working as Library Attendants has been scheduled to start from Tuesday, 9<sup>th</sup> September 2014.

At the level of Library Attendant there is a requirement of one training of the duration of two weeks for promotion to the post of Junior Library and Information Assistant. Therefore, priority is to be accorded to the candidates who are to be considered for promotion in the next six months.

To ensure that maximum number of candidates are accommodated in the training program, it is required that the candidates may submit a confirmation letter duly forwarded by the college authorities confirming their participation. The seats will be allocated on First come first serve basis however the last date of submitting the confirmation letter is 5<sup>th</sup> September 2014.

Kindly confirm at the earliest.

Thanking you,

(Dr. S. C. Jindal)  
Librarian, DULS





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Ph. : 27667848, Fax : 27666404, e-mail- librarian@du.ac.in

Ref : DULS-ULO/Trg-JLIA-1/2014

Dated : 27<sup>th</sup> October 2014

The Principal

**Subject : Request for participation in Computer Training programme.**

Sir,

The Delhi University Library System has been organizing Computer Training Programme for the library staff in pursuance of their promotion policy promulgated vide EC Resolution No. 76 dated 20<sup>th</sup> August 2007. In response to the request made in this respect by the college branch, names of staff members working as Junior Library & Information Assistant were recommended by different colleges for their training.

At the level of Junior Library & Information Assistant there is a requirement of two trainings of the duration of one week for their eligibility for promotion to the post of Semi Professional Assistant. A training programme of one week duration is being organized from Tuesday 11<sup>th</sup> November 2014 to Monday, the 17<sup>th</sup> November 2014.

It is therefore requested that the candidates may kindly be relieved for participation in the training. They may report, with written permission from the college, at Librarian Office, at 9:30am on Tuesday, the 11<sup>th</sup> November 2014.

Thanking you,

  
University Librarian



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DELHI UNIVERSITY LIBRARY SYSTEM  
केन्द्रीय पुस्तकालय  
CENTRAL LIBRARY

Ph. : 27667848, Fax : 27666404, e-mail- librarian@du.ac.in

Ref : DULS-ULO/Trg-SPA/2014

Dated : 26<sup>th</sup> December 2014

The Principal  
Maharaja Agrasen College

**Subject : Computer Training Programme for Library Staff.**

Sir,

The Delhi University Library System has been organizing Computer Training Programme for the library staff in pursuance of their promotion policy promulgated vide EC Resolution No. 76 dated 20<sup>th</sup> August 2007. In response to the request made in this respect by the college branch, names of the under mentioned Semi-Professional Assistant(s) was/were recommended by the college for their training.

1. Ram Narayan Sharma Semi Professional Assistant

At the level of Semi-Professional Assistant there is a requirement of two trainings of the duration of two weeks for their eligibility for promotion to the post of Professional Assistant. A training programme of two weeks duration is being organized from 3<sup>rd</sup> December 2014 to 16<sup>th</sup> December 2014.

It is therefore requested that the candidates may kindly be relieved for participation in the training. They may report, with written permission from the college, at Librarian Office, at 9:30am on Wednesday the 3<sup>rd</sup> December 2014.

Thanking you,

Yours faithfully

  
University Librarian

**Training Programme on Computer Applications in Libraries**  
**Junior Library & Information Assistant**  
**13th January to 20th January 2015**

Sl. No.	Section Name	13-Jan-15	14-Jan-15	15-Jan-15	16-Jan-15	19-Jan-15	20-Jan-15
1	<b>Acquisition</b>	S. N. Tripathi/Vineet Kumar		Pushpender Prajapati / Anag Pal Singh	Dhiraj Singh / Shakuntala Dahiya	Kashmir Singh/ Azizur Rahman	All Candidates
2	<b>Braille</b>	Kashmir Singh/ Azizur Rahman	S. N. Tripathi/Vineet Kumar		Pushpender Prajapati / Anag Pal Singh	Dhiraj Singh / Shakuntala Dahiya	
3	<b>Periodicals</b>	Dhiraj Singh / Shakuntala Dahiya	Kashmir Singh/ Azizur Rahman	S. N. Tripathi/Vineet Kumar		Pushpender Prajapati / Anag Pal Singh	
4	<b>Membership</b>	Pushpender Prajapati / Anag Pal Singh	Dhiraj Singh / Shakuntala Dahiya	Kashmir Singh/ Azizur Rahman	S. N. Tripathi/Vineet Kumar		
5	<b>Reference</b>		Pushpender Prajapati / Anag Pal Singh	Dhiraj Singh / Shakuntala Dahiya	Kashmir Singh/ Azizur Rahman	S. N. Tripathi/Vineet Kumar	





# Training Programme on Computer Applications in Libraries

## Semi Professional Assistant

13th January to 27th January 2015

Sl. No.	Section Name	13-Jan-15	14-Jan-15	15-Jan-15	16-Jan-15	19-Jan-15	20-Jan-15	21-Jan-15	22-Jan-15	23-Jan-15	27-Jan-15
1	Reference Section	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	All Candidates	All Candidates
2	Circulation	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay		
3	Braille Library	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal		
4	Internet/Theses	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal		
5	Acquisition	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash		
6	Processing	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer		
7	Periodicals	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar	Ram Narayan Sharma / Jagdish		
8	Membership	Ram Narayan Sharma / Jagdish	Ziauddin / Tanweer	Kailash / Satya Prakash	Mannu Ram Yadav/Surender Pal	Jitender Verma/Dhanraj Poswal	B. C. Gupta /Kamla Upadhyay	Dinesh Kumar /Yasin	Duli Chand / Sanjeev Kumar		

*M.A. Q.*



UGC-HRDC

**Centre for Professional Development in Higher Education**  
**UGC-Human Resource Development Centre**  
**University of Delhi**

Academic Research Centre Building, Guru Tegh Bahadur Marg, University of Delhi, Delhi-110007

☎ 91-11-27667099 Extn. 201, 104; 91-11-27662065

Website: [cpdhe.du.ac.in](http://cpdhe.du.ac.in) E-mail: [du.cpdhe@gmail.com](mailto:du.cpdhe@gmail.com)

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22nd May 2018

Ms. Pushpa Kumari  
Statistical Officer  
Planning Unit  
University of Delhi  
Delhi - 110007

Subject: URGENT- NAAC.

Madam.

As per your email from NAAC DU ([naac.univofdelhi@gmail.com](mailto:naac.univofdelhi@gmail.com)) dated 21 May 2018 at 1:12 PM regarding above mentioned subject, I am sending the information of the courses conducted by the CPDHE for teaching and non-teaching staff during the last five years (2012-17) for your perusal. The provided data is also available on our official website (<http://cpdhe.du.ac.in/reports.php>).

Thanking you.

Yours Sincerely.

Prof. Geeta Singh  
Director



# Centre for Professional Development in Higher Education

Academic Research Centre, Patel Marg, University of Delhi, Delhi - 110007

☎ 91-11-27662065; 91-11-27667099 Extn. 104/201; (M) 9911324888

Website: [www.cpdhe.ac.in](http://www.cpdhe.ac.in); Email: [du.cpdhe@gmail.com](mailto:du.cpdhe@gmail.com), [ddvijayalaxmisingh@gmail.com](mailto:ddvijayalaxmisingh@gmail.com)

**UGC-ASC**

**Dr. Vijaya Laxmi Singh**

Deputy Director

Dated: 31/03/2013

## Courses conducted in the year 2012-13

Sl. No.	Programme	Date
<b>Orientation Programmes</b>		
1.	Orientation Programme (OR-70)	25/06/2012 – 21/07/2012
2.	Orientation Programme (OR-71)	06/08/2012 – 05/09/2012
3.	Orientation Programme (OR-72)	17/12/2012 – 14/01/2013
4.	Orientation Programme (OR-73)	18/02/2013 – 16/03/2013
<b>Refresher Courses</b>		
5.	Chemistry (SRC)	26/12/2013 – 15/01/2013
6.	Commerce and Financial Management (SRC)	19/11/2012 – 10/12/2012
7.	Economics (SRC)	03/12/2012 – 22/12/2012
8.	Education (IDC)	01/03/2013 – 21/03/2013
9.	English (SRC)	25/02/2013 – 16/03/2013
10.	Environmental Studies (IDC)	07/01/2013 – 28/01/2013
11.	Library & Information Science (SRC)	28/06/2012 – 18/07/2012
12.	Life Science/Biological Sciences (SRC)	25/02/2013 – 16/03/2013
13.	Mathematics & Operation Research (SRC)	02/01/2013 – 22/01/2013
14.	Music & Fine Arts (SRC)	02/07/2012 – 21/07/2012
15.	Physics & Electronics (SRC)	20/09/2012 – 11/10/2012
16.	Political Science & International Relation	04/03/2013 – 23/03/2013
17.	Psychology, Counselling & Social work (SRC)	15/09/2012 – 06/10/2012
18.	Women Studies Gender Studies (IDC)	24/09/2012 – 15/10/2012
<b>Short-Term Courses / Workshops</b>		
19.	Workshop on Academic Administration	23/08/2012 – 25/08/2012
20.	Workshop on Evaluation Methodology	08/11/2012 – 10/11/2012
21.	Workshop on Disaster Management	20/12/2012 – 22/12/2012
22.	Workshop on Proposal & Project Writing	07/03/2013 – 09/03/2013

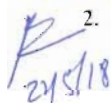
SRC: Specific Refresher Course and IDC: Interdisciplinary Refresher Course

  
DIRECTOR  
CPDHE

Dr. Vijaya Laxmi Singh  
Deputy Director

**UGC-HRDC, University of Delhi**  
Note: Last date for submission of application form for a course is 20 days before the commencement of the programme.

2. For more information kindly visit our website <http://cpdhe.du.ac.in/>.

  
24/5/18



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**Dr. Vijaya Laxmi Singh**

Deputy Director

Dated: 31/03/2014

## Courses conducted in the year 2013-14

Sl. No.	Programme	Date
<b>Orientation Programmes</b>		
1.	Orientation Programme (OR-74)	20/06/2013 – 17/07/2013
2.	Orientation Programme (OR-75)	05/10/2013 – 20/12/2013
<b>Refresher Courses</b>		
3.	Commerce & Financial Management (SRC)	11/11/2013 – 27/12/2013
4.	Hindi (SRC)	12/11/2013 – 28/12/2013
5.	Mathematical Sciences (Math/Stats/OR/Comp) (SRC)	14/12/2013 – 04/01/2014
6.	Women Studies (IDC)	19/12/2013 – 19/03/2014
<b>Short-Term Courses / Workshops</b>		
7.	Special Summer School	May 20-22, 2013 June 3-5, 2013 June 10-12, 2013 June 17-19, 2013 July 11-12, 2013 July 15-17, 2013 July 19-21, 2013 July 22-23, 2013 July 26-27, 2013 Sept. 13-14, 2013 Sept. 28, 2013
8.	Workshop on Innovation and Leadership	May 27-29, 2013 May 30- June 1, 2013 June 13-15, 2013 June 19-21, 2013 June 25-27, 2013 July 9-11, 2013
9.	Workshop on Building Mathematical Ability	May 20-22, 2013 June 12-14, 2013 June 18-20, 2013 June 24-26, 2013 July 15-17, 2013
10.	Workshop on Language, Literature & Creativity-Hindi	May 22-24, 2013 May 28-30, 2013





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**Dr. Vijaya Laxmi Singh**

Deputy Director

		July 8-10, 2013 July 22-23, 2013
11.	Workshop on Conservation of Culture and Heritage	May 27-29, 2013 June 5-7, 2013 July 19-22, 2013 Jan. 18-19, 2014
12.	Workshop on Information Technology	May 23-25, 2013 May 28-30, 2013 June 4-6, 2013 June 12-14, 2013 July 26-29, 2013 Jan. 18-19, 2014
13.	Workshop /Interaction Programme for Research Scholars & Students	April 10-11 & 13, 2013 July 16-17, 2013
15.	Workshop on Science and Society/Life	June 21-22, 2013 July 18-20, 2013 March 12-13, 2014
16.	Principal / Academic Administrator Meet	March 24-25, 2014

SRC: Specific Refresher Course and IDC: Interdisciplinary Refresher Course

  
**DIRECTOR**  
**CPDHE**  
**UGC-HRDC, University of Delhi**  
 22/5/18

Dr. Vijaya Laxmi Singh  
Deputy Director

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**Dr. Vijaya Laxmi Singh**

Deputy Director

Dated: 31/03/2015

## Courses conducted in the year 2014-15

Sl. No.	Programme	Date
<b>Orientation Programmes</b>		
1.	Orientation Programme (OR-76)	09/06/2014 – 05/07/2014
2.	Orientation Programme (OR-77)	23/06/2014 – 19/07/2014
3.	Orientation Programme (OR-78)	10/11/2014 – 06/12/2014
4.	Orientation Programme (OR-79)	08/12/2014 – 05/01/2015
<b>Refresher Courses</b>		
5.	Environmental Studies (IDC)	24/11/2014 – 13/12/2014
6.	Hindi (SRC)	17/11/2014 – 06/12/2014
7.	Life Science (IDC)	09/12/2014 – 30/12/2014
8.	Mathematical Sciences (Math/Stats/OR/Comp) (SRC)	24/11/2014 – 13/12/2014
9.	Sanskrit (SRC)	30/06/2014 – 19/07/2014
10.	Women Studies (IDC)	24/11/2014 – 13/12/2014
<b>Short-Term Courses / Workshops</b>		
11.	Trans disciplinary Training in Foundation Courses (Studio/Virtual Class)	07/05/2014 – 13/05/2014
12.	Use of Technologies in Teaching	17/10/2014 – 18/10/2014
13.	On Teaching Methodology/Pedagogy	15/01/2015 – 16/01/2015

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22/3/15

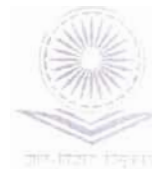
Dr. Vijaya Laxmi Singh

Deputy Director

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# Centre for Professional Development in Higher Education University of Delhi



**UGC-HRDC**

Professor Geeta Singh  
Director

Dated: 31/03/2016

## Courses conducted in the year 2015-16

Sl. No.	Programme	Date
<b>Orientation Programmes</b>		
1.	Orientation Programme (OR-80)	25/05/2015 – 20/06/2015
2.	Orientation Programme (OR-81)	08/06/2015 – 04/07/2015
3.	Orientation Programme (OR-82)	17/11/2015 – 15/12/2015
4.	Orientation Programme (OR-83)	17/11/2015 – 15/12/2015
<b>Refresher Courses</b>		
5.	Chemistry (SRC)	26/06/2015 – 16/07/2015
6.	English (SRC)	02/03/2016 – 22/03/2016
7.	Environmental Studies / Earth Sciences (IDC)	13/10/2015 – 04/11/2015
8.	Mathematical Sciences (Mathematics / Statistics / Operational Research / Computer Science) (SRC)	26/11/2015 – 16/12/2015
9.	Research Methodology (IDC)	15/06/2015 – 04/07/2015
10.	Winter School (IDC)	18/02/2016 – 09/03/2016
11.	Women's Studies (IDC)	02/12/2015 – 22/12/2015
<b>Short-Term Courses / Workshops</b>		
12.	Academic Administration	29/03/2016 – 31/03/2016
13.	Human Rights	06/07/2015 – 11/07/2015
14.	ICT Usages in Teaching	01/09/2015 – 08/09/2015
15.	Innovative Teaching	22/05/2015 – 23/05/2015
16.	Teaching Methods	03/03/2016 – 09/03/2016

SRC: Specific Refresher Course and IDC: Interdisciplinary Refresher Course

Professor Geeta Singh  
Director

DIRECTOR  
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UGC-HRDC, University of Delhi

22/5/16

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# Centre for Professional Development in Higher Education University of Delhi



**UGC-HRDC**

Professor Geeta Singh  
Director

Dated: 31/03/2017

## Courses conducted in the year 2016-17

Sl. No.	Programmes	Dates
<b>Orientation Programmes</b>		
1.	Orientation Programme (OR-84)	20/05/2016 – 17/06/2016
2.	Orientation Programme (OR-85)	20/05/2016 – 17/06/2016
3.	Orientation Programme (OR-86)	25/11/2016 – 23/12/2016
4.	Orientation Programme (OR-87)	25/11/2016 – 23/12/2016
<b>Specific Refresher Courses (SRC) / Interdisciplinary Refresher Courses (IDC)</b>		
5.	Contemporary Studies (Natural Sciences, Education, Biological Science, Environmental, Demography & Sociology) (IDC)	07/06/2016 – 27/06/2016
6.	Economics (SRC)	13/10/2016 – 03/11/2016
7.	Global Studies (Social Sciences & Humanities) (IDC)	09/06/2016 – 29/06/2016
8.	Mathematical Science (SRC)	30/08/2016 – 20/09/2016
9.	Physics (SRC)	13/10/2016 – 03/11/2016
<b>Short Term Courses</b>		
10.	Academic and Creative Writing	20/09/2016 – 26/09/2016
11.	Ethics in Higher Education in Teaching & Research	01/03/2017 – 07/03/2017
12.	Innovative Teaching Methodologies and Use of ICT in Teaching	20/10/2016 – 26/10/2016
13.	Languages, Literature & Linguistics	20/09/2016 – 26/09/2016
<b>Workshops</b>		
14.	Academic Administration	02/03/2017 – 03/02/2017
15.	Spiritual Values and Ethics	01/03/2017 – 03/03/2017

SRC: Specific Refresher Course and IDC: Interdisciplinary Refresher Course

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2. Download application form from our website <http://cpdhe.du.ac.in/> (on the Bottom Left of Home Page).

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