

University/ Department may follow the SAP Guidelines posted on the UGC website.

For appointment of Project Fellow, UGC guidelines for SAP/MRP may be followed. **The details of the appointed Project Fellow duly authenticated by the competent authority are to be send to the UGC as per the enclosed format.** However, the following documents are to be retained by the University/Department and furnished to UGC as and when called for:-

- (i) Copy of notification/Advertisement of the vacancy.
- (ii) Copy of Minutes/Recommendation of the Selection Committee constituted for appointment of Project Fellow.
- (iii) Copy of University order to the appointment of the project fellow.
- (iv) Copy of Joining report of project Fellow.
- (v) Attested copy of PG mark sheet.
- (vi) Attested copy of Caste /Disability Certificate in case the candidate belongs to reserved category and obtained below 55% marks.
- (vii) Month-wise/year-wise salary expenditure statement in respect of each project fellow.
- (viii) HRA certificate duly signed by the Registrar.
- (ix) Bio-data in respect of project Fellow.
- (x) Matriculation certificate for date of birth.
- (xi) Net/Gate certificate.

10. The University/Institute may follow the norms for appointment of Programme Coordinator and Deputy Coordinator (no Joint Coordinator or Coordinator) and also constitute an Advisory Committee as per the guidelines of the Commission which can be downloaded from UGC website [www.ugc.ac.in](http://www.ugc.ac.in) and follow the terms of reference of the Advisory Committee to ensure effective implementation and monitoring of the Programme. The constitution of the Advisory Committee is compulsory for all departments which are being supported under SAP. The UGC nominees in the Committee will be as indicated below. The departments may contact the UGC nominees for their acceptance and intimate the Commission.

- 1) Prof. Suninder Tung, Department of Psychology, Guru Nanak Dev University, Amritsar – 143 005, Mob : 9779062575.
- 2) Prof. Rajbir Singh, Department of Psychology, M.D. University, Rohtak – 124 001, Mob : 9416380748.

The active participation of the UGC nominees in each meeting of the Advisory Committee is essential. The composition and terms & reference of the Advisory Committee will be as given in the UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

11. The University/Institute/Department is requested to take immediate steps to submit the following information/documents for necessary action:

- i) Acceptance of the terms and conditions of the grants duly signed by the Registrar of the University/Institute.
- ii) Name of the competent University Officer with full address and other bank details in (mandate form) the prescribed enclosed proforma so that the fund can be transferred electronically.

- (iii) Name of the Department Coordinator and Dy. Coordinator indicating (i) Present designation (ii) Specialized areas(s) of research and (iii) Date of superannuation.
- iv) List of members of the Advisory Committee constituted by the university/ institute as per guidelines.
- v) Year-wise academic programme and action proposed to be undertaken by the department during the period of 5 years to implement the programme.
- vi) The annual report of the work done during the year (as per effective date of the programme) should be submitted by the Programme Co-coordinator highlighting the achievements in research and teaching and indicating separately the progress in procuring of equipment / construction of Building (only addition, alteration and renovation, if sanctioned under the programme) and the list of papers published in referred journal during the year positively reported by the end of every year.
- vii) A Certificate from the Registrar of the university that the department is not self finance and is eligible to receive the UGC financial assistance..

12. The University/Institute shall take all possible measures to ensure effective implementation of policies of Government of India relating to SC/ST students and teachers in regard to the UGC programme. In case of non-teaching staff, the policies of the Central Government in respect of Central Universities and of the State Government in respect of State Universities shall be implemented.
13. The first installment of admissible grant will be released separately. In the meantime, the University may submit the requisite information requested vide para 11 (i to vii) by return of post.
14. No request for any change in the effective date will be considered.
15. The orders for purchase of equipment may be placed within six months from the date of receipt of the grant by the university.
16. The second and subsequent installment of grant for any approved items will be considered and sanctioned only on receipt of the year wise & item-wise Utilization Certificate alongwith annual progress report for the earlier installment in the prescribed form duly signed by the Registrar/Finance Officer as the case may be.
17. The University/Institution shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the University/institution has complied with the anti-ragging measures by stating that:



"The University/ Institution/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009".

Yours faithfully,

(Dr. Renu Batra)  
Joint Secretary

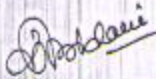
NOTE:- Please see SAP guidelines on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

Copy forwarded for information and necessary action to:-

Prof. Nanditababu,  
Programme Coordinator (DRS-I),  
Department of Psychology,  
University of Delhi, Delhi – 110 007.

Copy for information to:

1. ✓ The P.S. to Vice Chancellor,  
University of Delhi, Delhi – 110 007.
2. The Head, Department of Psychology  
University of Delhi, Delhi – 110 007.
3. prof. Surinder Tung, Guru Nanak Dev  
University, Amritsar
4. Prof. Rajbir Singh, Maharashi Dayanand  
University, Rohtak
5. The Secretary to the State Government of  
Delhi, Department of Education, Delhi.
6. Guard File.

  
(Smita Bidani)  
Education Officer

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H.O.D, Psychology  
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UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002

2015  
02.5.16

No. F.5-18/DRS-I/2016 (SAP-III)

21 April 2016

To  
The Registrar,  
University of Delhi,  
Delhi – 110 007

Sub.: University Grants Commission Assistance to the selected department under Special Assistance Programme (SAP) – Induction of the **Department of Psychology, University of Delhi, Delhi – 110 007** at the level of **DRS-I** for a period of **5 years (01-04-2016 to 31-03-2021)**.

Sir,

1. This has reference to the departmental profile and proposal submitted by the Department of **Psychology**, of your university for consideration to support under Special Assistance Programme (SAP) of the UGC as per revised guidelines of the Programme.
2. The UGC-Special Assistance Programme (SAP) is intended through constant efforts to raise the quality of teaching/research in different disciplines in Humanities, Social Science and Science subjects, Engineering & Technology department carefully selected on the basis of their work, academic achievement and viable potential for further development. The essence and primary aim of the scheme is combination of teaching and research to encourage group research efforts in pursuit of excellence.
3. The proposal of the Department of **Psychology**, was examined by the Expert Committee on **3<sup>rd</sup> June, 2015**. After a very careful and critical in-depth examination of the academic achievements of the department, as given in the departmental profile, the Expert Committee recommended the department for consideration by the Commission to support the department at the level of **DRS- I**.
4. The UGC has approved the **Department of Psychology** for induction under Special Assistance Programme at the level of **DRS-I** for a period of **five years from 01-04-2016 to 31-03-2021**.
5. On the basis of the recommendations of the Expert Committee, I am directed to convey approval of the University Grants Commission for induction under Special Assistance Programme at the level of **DRS-I** for a duration of **5 years** with the following thrust area(s) for research and teaching.

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Thrust Area Identified

- Applied Human Development.

As recommended by the Expert Committee, the Coordinator & the Deputy Coordinators of the Programme for the present phase of the Programme will be as indicated below:

Name of Coordinator: - Prof. Nandita Babu.

Name of Deputy Coordinator:- Dr. S.P.K. Jena.

The Coordinator may continue till the end of the present duration of the programme or till his/her superannuation.

6. The financial assistance approved for implementing the present phase at the level of DRS-I for a duration of 5 years (01/04/2016 to 31/03/2021) is given below :-

S. No.	Non-Recurring (Items)	Rs. (In Lakh)
1.	Equipment ( Hardware/Software )	5.00
	<b>TOTAL</b>	<b>5.00</b>
S.No.	Recurring	
1.	Contingency/Working expenses @ Rs.1,00,000/- p.a.	5.00
2.	Chemicals/Consumables/Glassware @ Rs.1,00,000/- p.a.	5.00
3.	Travel/Field facilities/Field trips for Faculty members only (all within India Only) @Rs.1,00,000/- p.a.	5.00
4. ✓	Visiting Fellows @Rs.50,000/- p.a.	2.50
5.	Seminars ( for organization) on thrust area @ Rs. 3,00,000/- per seminar (3 seminars for 5 years)	9.00
6.	Hiring the services of Technical/Industrial/Secretarial assistance as relevant to the programme (for programme duration only) @Rs.1,00,000/- p.a.	5.00
7.	Advisory Committee meetings (TA/DA for UGC nominee in the committee) @Rs.50,000/- p.a.	2.50
8.	Books and Journals @ Rs.1,00,000/- p.a.	5.00
9.	Project Fellow (one)	5.00
	<b>Total</b>	<b>Actuals</b>
		<b>39.00 + Actuals</b>

Non - Recurring

(Rs. In lakh)

Recurring

Rs. 5.00

Rs. 39.00 + 1 P.F. (Actuals)

Total (NR + R) for 5 years = Rs. 44.00 + 1 P.F. (Actuals)

(Rupees Forty four lakh only) + 1 P.F. (Actuals)

7. The University is to maintain a Separate Saving bank account for the grants released under Special Assistance Programme. All interest earned by the university/department by investment of funds sanctioned and by the UGC under Special Assistance Programme will be treated as additional grant. The University/ Department will have to submit the Utilization Certificate of the earned interest (after prior approval of Advisory Committee), at the time of submitting the annual accounts for the programme