Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2020-2023[2]

between institutions from
Programme and Partner Countries[3]

[Minimum requirements][4]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

[1] Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Erasmus+ Programme Countries are the EU Member States, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

[4] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city[5]	Contact details[6] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF GRANADA Spain	E GRANADA01	Prof. Dorothy Kelly, Vice-Rector for Internationalization, Vice-Rector's Office for Internationalization Complejo Advo. Triunfo, Avda. Del Hospicio s/n E-18071 Granada Tel.: +34 958 241 990; Fax: +34 958 243 009; vrinternacional@ugr.es	http://www.ugr.es http://internacional.ugr.es http://www.ugr.university
UNIVERSITY OF DELHI India	Delhi	Dr. Vikas Gupta Registrar University Road, Delhi, 110007 Tel.: +91(11) 2766-7853 registrar@du.ac.in	http://www.du.ac.in/
[...]			

[5] Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

[6] Contact details to reach the senior officer in charge of this agreement.

B. Mobility numbers[7] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle [short cycle, 1st, 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[total number of months of the study periods *]*	*Student Mobility for Traineeships* * *[Not relevant for calls 2015-2017]*
E GRANADA01	Delhi	-all-	-all-	1st, 2nd or 3rd	0	N/A
Delhi	E GRANADA01	-all-	-all-	1st, 2nd or 3rd	1 [3]	N/A

*[*Optional: subject area code & name and study cycle are optional.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching *[5 days of teaching each period *]*	*Staff Mobility for Training* *
E GRANADA01	Delhi	-all-	-all-	0	1 [5]
Delhi	E GRANADA01	-all-	-all-	0	1 [5]

[7] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	***Optional: Subject area***	**Language of instruction 1**	**Language of instruction 2**	**Recommended language of instruction level**[8]	
				Student Mobility for Studies [*Minimum recommended level: B1*]	Staff Mobility for Teaching [*Minimum recommended level: B2*]
E GRANADA01	N/A	Spanish	English	B1 required	Spanish
Delhi	N/A	English;Hindi			

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such

[8] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

Additional requirements at the University of Granada

UGR Orientation Week is compulsory for incoming students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See http://ve.ugr.es/pages/sae

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution **[Erasmus code or city]**	**Term***	**Term***
E GRANADA01	Autumn: March-April	Spring: October
Delhi	Autumn: at least 3 months before the mobility starts	Spring: at least 3 months before the mobility starts

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than two weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[9]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0-4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10. Statistical distribution of grades according to the descriptions in the ECTS users' guide[10] available at http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones

UNIVERSITY OF DELHI grading system

http://www.du.ac.in/

[9] http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

[10] http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	**Contact details** (email, phone)	**Website for information**
E GRANADA01	International Relations Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain
Delhi	deanir.du@gmail.com	http://www.du.ac.in/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	**Contact details** (email, phone)	**Website for information**
E GRANADA01	International Relations Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
Delhi	deanir.du@gmail.com	http://www.du.ac.in/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E GRANADA01	Acommodation Office C/ Doctor Severo Ochoa, s/n | Tel.: 00 34 958 244072 | Fax: 00 34 958 243134 | E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/
Delhi	deanir.du@gmail.com	http://www.du.ac.in/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature and Stamp[11]
E GRANADA01	Dorothy Kelly, Vice-Rector for Internationalization, by delegation of the Rector	13 ENE. 2021	UNIVERSIDAD DE GRANADA · UNIVERSITAS GRANATENSIS · 1531 · VICERRECTORADO DE INTERNACIONALIZACIÓN
Delhi	Vikas Gupta Registrar	07-01-2021	कुलसचिव Registrar दिल्ली विश्वविद्यालय University of Delhi दिल्ली-110007/Delhi-110007

[11] Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

UNIVERSIDAD DE GRANADA

Vicerrectorado de Internacionalización
Oficina de Relaciones Internacionales

Erasmus+

Ref: ESO

OLGA NIKOLAEVA, DIRECTORA DE LA OFICINA DE RELACIONES INTERNACIONALES

Tiene el gusto de invitar a D./Dª. HARINDER PAL SINGH CHADHA, con número de pasaporte Z4735301, procedente de la *UNIVERSITY OF DELHI* (INDIA), a realizar una estancia de movilidad en la Universidad de Granada en el marco del programa **Erasmus+ Dimensión Internacional (Países Asociados)**

La estancia de D. /Dª. HARINDER PAL SINGH CHADHA en la Universidad de Granada se llevará a cabo en los siguientes términos:

Programa de movilidad: Erasmus+ Dimensión Internacional (Países Asociados)
Curso académico: 2021-2022 (del 21/03/2022 al 25/03/2022)
Tipo movilidad: staff training (PRESENCIAL)
Facultad/escuela/departamento: Oficina de Relaciones Internacionales
Cuantía de la beca: 1120 € (corresponde a 5 días laborables de estancia)
Ayuda de viaje: 820 €

D./Dña. HARINDER PAL SINGH CHADHA tendrá la obligación de estar provisto/a de un seguro de asistencia sanitaria y de un seguro de asistencia en viaje con las coberturas mínimas que determine el Vicerrectorado de Internacionalización durante todo el periodo de estancia.

Igualmente le comunica que la dirección de contacto es la Oficina de Relaciones Internacionales, Complejo Administrativo Triunfo, Avda. del Hospicio, s/n, 18071 GRANADA (Telf.: +34 958 249 030, Fax: +34 958 243 009).

La validez de esta credencial y la viabilidad de la estancia están sujetas a la evolución de la emergencia sanitaria mundial, así como a la normativa vigente en España y en el país de origen del/a profesor/a que sea de aplicación en el momento en que esté previsto el inicio de la estancia.

Lo que firma y extiende, para que surta los efectos oportunos, en Granada a 19 de enero de 2022

Código Seguro de verificación:BzeG7oxC6lk9t3sIicU3MA==. Permite la verificación de la integridad de una copia de este documento electrónico en la dirección: https://sede.ugr.es/verifirma/
Este documento incorpora firma electrónica reconocida de acuerdo a la Ley 59/2003, de 19 de diciembre, de firma electrónica.

FIRMADO POR	OLGA NIKOLAEVA NIKOLAEVA		FECHA	20/01/2022
ID. FIRMA	afirma.ugr.es	BzeG7oxC6lk9t3sIicU3MA==	PÁGINA	1/1

BzeG7oxC6lk9t3sIicU3MA==